

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

281-951-3700 Phone

281-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, March 4th ,2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Eva GARCIA called roll at 11:19 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Daniel MICHIE, Isaac RAMIREZ, Ryan LOCKWOOD, Kevin WHITE, Nathan SMITH, Fernando DELGADO, Jared KEITH, Nicholas LAWERENCE, Johnny DIXON, Jesus SOTELO, Rick REEG, Arthur NAVARRO, Robert HOLLEY with Aldine Fire & Rescue, Ricardo MARTINEZ with MARTINEZ Architects, and Adam TABAK district counsel with Coveler and Peeler.

4.TO RECUEVE PUBLIC COMMENT:

SANTIAGO informed the board that she and Ramon ARANA are expecting a baby on October 2020.

5.TO REVIEW AND TAKE ACTION TO CANCEL THE ELECTION:

No action, item tabled.

6. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to pay Districts bills.

7. TO MODIFY AND AMEND THE DISTRICT'S 2020 BUDGET:

No action, item tabled.

8. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Ricardo MARTINEZ presented the board a Notice to Proceed letter that has been submitted to Gamma Construction to amend the agreement between Martinez Architects and Gamma Construction for Station 11. MARTINEZ also informed the board that on Monday March 2, 2020 Gamma Construction started the ground breaking of the construction at Station 11.

MARTINEZ also updated the board on the Construction/ Design Progress for Station 11 Project and Station 41 Project. (View Attachment) MARTINEZ mentioned that all permits for Station 41 has been approved and will get with Chief PARKER to review and go out for bidding around March 19th, 2020.

9. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisition request:

1. Vendor: Darley Company
Amount: \$15,655.00
Item: Skid Unit for HUT 21

Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve the purchase of a Skid unit for HUT 21 for the amount not to exceed \$15,655.00.

Chief PARKER informed the board on the two new Chevy Tahoe's to replace 1101 and Squad-21 will be in services in 4 weeks. Chief PARKER mentioned that he is looking into to trading the booster to a small Volunteer Fire Department. Additionally, Chief PARKER informed the board that he is planning to keep the old Squad-21 once it gets replaced.

10. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief PARKER informed the board that there is a total of 6 firefighters at the Spring Fire School at TEEEX this week.

No action, item tabled.

11. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled.

12. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

No action, item tabled.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

No action, item tabled.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

No action, item tabled.

15. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

No action, item tabled.

16. ADJOURNMENT:

Ricardo MARTINEZ requested to have a line item included for the next meeting for the payment's applications.

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 11:49 pm.